



Guru Nanak Dev University, Amritsar

(Registered)

Telephone Exch. 2258802-09
Tele. No. 2257663-Ext 3051, 3052
Secracy Branch : 0183-2257663

No. PS/ 121 /S

Dated 29/11/2023

Dr. Rama Sharma

H. M. J. J.
Dear Sir/Madam,

I have the honour to invite you to act as Paper-Setter and Examiner, subject to the fulfilment of the conditions given below, in

Paper BA (Hons) English
for the Photo Journalism

Examination to be held in _____ as well as Nov - 2023

It is requested to :

- (i) Set Two separate Question Papers and send in one lot in the envelopes marked First and Second. Four envelopes (Two for Press Copies and two for Office Copies) are enclosed for the purpose.
- (ii) Set Three separate Question Papers and send in one lot in the envelopes marked First, Second & Thrid. Six envelopes (Three for Press Copies and three for Office Copies) are enclosed for the purpose.

CONDITIONS

Please ensure that :

- (a) None of your relations is appearing in this examination.
The term 'relations' has been defined as : Wife, Husband, son, daughter, brother, sister, wife's brother and sister, brother's son and daughter, sister's son and daughter, first cousin, husband's brother and sister, grandson, grand-daughter, nephew, niece, spouse.
 - (b) You have not written or revised a book relating to the paper for use of the candidates for the examination in which you have been appointed. (This does not apply to Honours, Post Graduate, Engineering, Practical examinations and Internal Examiners).
 - (c) You are not a member of the B.O.S./Revising Committee.
 - (d) You are teaching in an affiliated institution or in a University Department.
 - (e) You possess not less than 10 years' teaching experience in the subject, in which appointed in recognised institutions. The condition of 10 years' teaching experience has, however, been relaxed to 5 years in the case of University Professors, University Readers and examiners in Agriculture, Architecture, Law, Pharmacy and Engineering etc.
 - (f) You have not been disqualified by this University for the which for which you appointed.
2. If you do not fulfil any of the conditions mentioned above, the offer may please be considered as cancelled and inform this office about it by return of Post. The material supplied to you should be returned. If you fulfil the conditions, kindly communicate your Acceptance per return post immediately, on the printed form sent herewith, in the envelope (S-46/A) enclosed for the purpose. All the columns of the Willingness Form/ Certificate may kindly be filled-in and signed.
 3. Five percent deduction will be made from your honorarium for Teachers' Holiday Home Fund. Rs. 5/- will be deducted as entry fee in the examiners' card.
 4. If you accept this invitation, kindly set the question paper(s) as per Speciman of Press Copy/Office Copy and send two/three copies as the case may be thereof Insured Post so as to reach the Professor Incharge (Exams) by name, not later than 201, in the prescribed envelopes.
 5. It is requested that then Question-papers(s) be supplied in duplicate duly TYPED personally.
 6. The Paper-Setters in written paper involving Mathematical and Numerical problems should send the solutions of those problems alongwith the question-papers in the envelopes supplied for the purpose.



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S-11
Telephone Exch. 2258802-09
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No. PS/ 3551 /S

Dated 201

Ms. Rema Bhatia,

HMV, Jal.

Dear Sir/Madam,

I have the honour to invite you to act as Paper-Setter and Examiner, subject to the fulfilment of the conditions given below, in Writing for Media

Paper P-2

for the BV J&M 8em-5

Examination to be held in Nov. 2023 as well as 201

It is requested to :

- (i) Set Two separate Question Papers and send in one lot in the envelopes marked First and Second. Four envelopes (Two for Press Copies and two for Office Copies) are enclosed for the purpose.
- (ii) Set Three separate Question Papers and send in one lot in the envelopes marked First, Second & Thrid. Six envelopes (Three for Press Copies and three for Office Copies) are enclosed for the purpose.

CONDITIONS

Please ensure that :

- (a) None of your relations is appearing in this examination.
The term 'relations' has been defined as : Wife, Husband, son, daughter, brother, sister, wife's brother and sister, brother's son and daughter, sister's son and daughter, first cousin, husband's brother and sister, grandson, grand-daughter, nephew, niece, spouse.
 - (b) You have not written or revised a book relating to the paper for use of the candidates for the examination in which you have been appointed. (This does not apply to Honours, Post Graduate, Engineering, Practical examinations and Internal Examiners).
 - (c) You are not a member of the B.O.S./Revising Committee.
 - (d) You are teaching in an affiliated institution or in a University Department.
 - (e) You possess not less than 10 years' teaching experience in the subject, in which appointed in recognised institutions. The condition of 10 years' teaching experience has, however, been relaxed to 5 years in the case of University Professors, University Readers and examiners in Agriculture, Architecture, Law, Pharmacy and Engineering etc.
 - (f) You have not been disqualified by this University for the which for which you appointed.
2. If you do not fulfil any of the conditions mentioned above, the offer may please be considered as cancelled and inform this office about it by return of Post. The material supplied to you should be returned. If you fulfil the conditions, kindly communicate your Acceptance per return post immediately, on the printed form sent herewith, in the envelope (S-46/A) enclosed for the purpose. All the columns of the Willingness Form/ Certificate may kindly be filled-in and signed.
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 5. It is requested that then Question-papers(s) be supplied in duplicate duly TYPED personally.
 6. The Paper-Setters in written paper involving Mathematical and Numerical problems should send the solutions of those problems alongwith the question-papers in the envelopes supplied for the purpose.



GURU NANAK DEV UNIVERSITY, AMRITSAR
(MEETINGS BRANCH)

(Established by State Legislature Act No. 21 of 1969 and Accredited at
"A++" grade level by NAAC and awarded "University with Potential for
Excellence" status by UGC)

Website: www.gndu.ac.in

E-mail: meetingsbranch@gndu.ac.in

Tel : 0183-2258802-09
0183-2823021
Ext.: 3020, 3021

No:- Meetings/659
Dated:- 20-09-2022

Mrs. Rama Sharma,
Assistant Professor [Journalism],
Hans Raj Mahila Mahavidyalaya,
Jalandhar.

Sir / Madam,

You are hereby informed that the Worthy Vice-Chancellor has appointed you as Member of Board of Studies (PG) in the subject of Journalism & Mass Communication for the term/period 01-07-2022 to 30-06-2024.

You are therefore requested to acknowledge the receipt of this letter and send your acceptance alongwith residential address, mobile number and email at the earliest through email.

With Regards,

Akash
Assistant Registrar(Meetings)
For Registrar



GURU NANAK DEV UNIVERSITY, AMRITSAR
(MEETINGS BRANCH)

(Established by State Legislature Act No. 21 of 1969 and Accredited at
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E-mail: meetingsbranch@gndu.ac.in

Tel : 0183-2258802-09
0183-2823021
Ext.: 3020, 3021

Website: www.gndu.ac.in

No:- Meetings/1379

Dated:- 05-12-2022

Head, P. G. Department(Journalism & Mass Communication),
Hans Raj Mahila Mahavidyalaya,
Jalandhar.

Sir / Madam,

You are hereby informed that the Worthy Vice-Chancellor has appointed you as **Member of Faculty of Arts & Social Sciences** for the term/period **01-07-2022 to 30-06-2024**.

You are therefore requested to acknowledge the receipt of this letter and send your acceptance alongwith residential address, mobile number and email at the earliest through email.

With Regards,

Akash

Assistant Registrar(Meetings)
For Registrar